



## AGENDA

### BUDGET COMMITTEE

**May 15, 2024 at 6:00 p.m.**

Stayton Community Center  
400 W. Virginia Street  
Stayton, Oregon 97383

#### HYBRID MEETING

The Stayton Budget Committee will be holding a meeting utilizing Zoom video conferencing software. The meeting will be in-person but can also be live streamed on the City of Stayton's YouTube account. Please use the following option to view the meeting:

- May 15, 2024 at 6:00 p.m.: <https://youtube.com/live/YzpXF3YeNo0>

- 
1. **CALL TO ORDER** **6:00 P.M.**
  2. **ROLL CALL**
  3. **ANNOUNCEMENTS**
  4. **APPROVAL OF MINUTES FROM THE MAY 13, 2024 BUDGET COMMITTEE MEETING**
    - Motion to approve the minutes from the May 13, 2024 Budget Committee meeting, as presented (or as amended).
  5. **BUDGET REVIEW (CONTINUED)**
    - Management Team
  6. **CONCLUDE AND VOTE (If review complete)**
    - Consider approval of the proposed 2024-25 Fiscal Year Budget
      - *Motion to approve the 2024-25 Fiscal Year Budget in the amount of \$38,206,525 as presented (or as amended).*
    - Consider approving levying the City's statutory permanent tax rate of \$3.3280 of Taxable Assessed Value
      - *Motion to approve levying the City's statutory permanent tax rate of \$3.3280 of Taxable Assessed Value. These taxes are hereby categorized for purposes of Article XI 11b as subject to and within the General Government limitation.*
    - Consider approving levying the City's local option tax rate of \$0.50 per \$1,000 of taxable assessed value for Recreation (Parks and Pool).
      - *Motion to approve levying the City's local option tax rate of \$0.50 per \$1,000 of taxable assessed value for Recreation (Parks and Pool). These taxes are hereby categorized for purposes of Article XI section 11bas subject to and within the General Government limitation.*

- Consider approving levying the City's local option tax rate of \$0.40 per \$1,000 of taxable assessed value for the Stayton Public Library.
  - *Motion to approve levying the City's local option tax rate of \$0.40 per \$1,000 of taxable assessed value for the Stayton Public Library. These taxes are hereby categorized for purposes of Article XI section 11bas subject to and within the General Government limitation.*
- Consider approval of receipt of and uses of State Shared revenues
  - *Motion to approve receipt of and uses of State Shared revenues.*

## 7. ADJOURN

---

---

### ***Upcoming Fiscal Year 2024-25 Budget Committee Meetings***

Subsequent meetings will be held at 6:00 p.m. as follows:

- May 16, 2024 at 6:00 p.m. in the E.G. Siegmund Room at the Stayton Public Library
  - [https://youtube.com/live/D2qXMn2uS\\_E](https://youtube.com/live/D2qXMn2uS_E)

**City of Stayton  
Budget Committee Minutes  
May 13, 2024**

**LOCATION:** STAYTON COMMUNITY CENTER, 400 W. VIRGINIA STREET, STAYTON

**Time Start:** 6:00 P.M.

**Time End:** 9:03 P.M.

**MEETING ATTENDANCE LOG**

BUDGET COMMITTEE		STAYTON STAFF
Brian Quigley	Denise Busch	Julia Hajduk, City Manager
David Giglio	Damian Centanni	Alissa Angelo, Assistant City Manager
Ben McDonald	Luke Cranston	Gwen Johns, Police Chief
Jordan Ohrt	Leonard Hays	Lance Ludwick, Public Works Director
David Patty	Jonathan Penrice	Janna Moser, Library Director
Steve Sims	Brent Walker (joined 6:02)	James Brand, Finance Director
		Jennifer Siciliano, Community & Economic Development Director
		Melanie Raba, Office Specialist

AGENDA	ACTIONS
<b>REGULAR MEETING</b>	
<b>Election of Chair and Vice-Chair</b>	
a. Election of Chair	Motion from David Giglio, seconded by Jordan Ohrt, to appoint Damian Centanni as Chair of the Budget Committee. <b>Motion passed 12:0.</b>
b. Election of Vice-Chair	Motion from Jordan Ohrt, seconded by Ben McDonald, to appoint Denise Busch as Vice-Chair of the Budget Committee. <b>Motion passed 12:0.</b>
<b>Approval of Minutes</b>	
a. May 24, 2023 Budget Committee Meeting	Motion from Ben McDonald, seconded by David Giglio, to approve the minutes of the May 24, 2023 Budget Committee meeting as presented. <b>Motion passed 12:0.</b>
<b>Public Comment</b>	None.
<b>PUBLIC HEARING</b>	
<b>Proposed Use of State Shared Revenues (i.e. liquor, cigarette, gas tax, and state shared revenue)</b>	
a. Opening Statement	Damian Centanni read the opening statement.
b. Staff Report – Summer Sears	Mr. Brand reviewed the staff report.
c. Open Public Hearing	Damian Centanni opened the hearing at 6:09 p.m.
d. Public Testimony	Staff notified the Committee that no testimony had been received nor was anyone in attendance requesting to provide public testimony.
e. Close of Hearing	Damian Centanni closed the hearing at 6:11 p.m.

<p><b>Budget Message</b></p> <p>a. Julia Hajduk, City Manager</p>	<p>Ms. Hajduk read the budget message.</p>
<p><b>Budget Overview</b></p> <p>a. James Brand</p>	<p>Mr. Brand provided an overview of the budget.</p> <p>Questions and discussion from the Committee. Staff responded.</p>
<p><b>Budget Review</b></p> <p>a. Management Team</p>	<p>Management team members reviewed the budget presentation through the Parks Department and answered questions from the Committee as they arose. Questions and discussions included the police department performance measures, police grant payment process, court bailiff hours; RARE intern grant funding and work assignment; Community Improvement Grant; proposed tractor purchase; streetlight maintenance; potential budget reallocations to direct more funding to streets; outside funding for the pool.</p>